



# Aldworth Parish Council

## NOTICE OF MEETING: Annual Meeting of the Parish Council

I hereby give you Notice that the next meeting of Aldworth Parish Council is to be held on:

**Tuesday 6<sup>th</sup> May 2025 at 7.30pm at Aldworth Village Hall**

All members of the Council are hereby summoned to attend this meeting.

### AGENDA

1. To elect the Chair of Aldworth Parish Council for 2025 / 2026, declaration of office to be signed
2. To elect the Vice Chair of Aldworth Parish Council for 2025 / 2026, declaration of office to be signed
3. To receive, and consider for acceptance, apologies for absence from Members of the Council.
4. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation.
5. To receive:
  - a. Questions or comments from members of the public regarding items on the agenda.
  - b. Chairman's Annual Report
  - c. Update from West Berkshire Council- Councillor Coyle
6. To review (if any) the candidates put forward for co-option to this council (one seat available) and if successful, complete the Declaration of Office forms and the Register of Business Interests.
7. To approve the minutes of the Full Council Meeting on 4<sup>th</sup> March 2025 as a true and accurate record.
8. Annual Governance & Accountability Return (AGAR) 2024 / 2025
  - a. To consider the findings of the Internal Audit Report from Claire Connell
  - b. To approve the Annual Governance Statement
  - c. To consider the Accounting Statement and the Receipts and Payments Summary
  - d. To approve the Accounting Statements
9. To review and confirm the Staffing Committee and the terms of reference.
10. To review and confirm the Standing Orders for Aldworth Parish Council – no reported updates.
11. To review and confirm the Financial Regulations for Aldworth Parish Council – no reported updates.
12. To review and confirm the subscriptions to:
  - a. BALC / HALC / NALC
  - b. Clerk's Membership to the SLCC
13. To review the Asset Register.
14. To review the Direct Debits and Standing Orders
15. To review the Risk Assessment.
16. To review and approve the insurance cover which is renewed on 31<sup>st</sup> May 2025.
17. To review the following policies:
  - a. Complaints Policy
  - b. Freedom of Information Policy
  - c. Data Protection Policy
  - d. Media Policy
  - e. Employment Policies (Anti-Bullying / Grievance & Disciplinary / Equality Policies)
  - f. Temporary Scheme of Delegation Policy
  - g. Grant Awarding Policy

- h. Community Engagement Policy
- i. Reserves Policy
- j. Code Of Conduct

18. To review the S.137 expenditure incurred for 2024 / 2025 and confirm the 2025 / 2026 values.
19. To discuss the parking issues at Westridge Green and approve purchase of signage.
20. To receive updates for the following:
  - a. Community noticeboard
  - b. Tree Survey
  - c. Damaged road gate
  - d. Annual Park Inspection
21. Planning:
  - 24/02816/FUL The construction of a building to cover the existing cattle handling yard and cover/roof between two permitted buildings. Bower Farm, Bower Road, Aldworth, Reading. **Aldworth PC responded with no objections. Cllr. Walters did not comment due to her pecuniary interest.**
  - 25/00218/LBC To replace one rotten window and frame which are both beyond repair. Replacement will be like for like in every respect. Ridgeway House Aldworth Road Streatley Reading RG8 9RF. **Aldworth Parish Council responded with no objections. WBC REFUSED permission.**
  - 25/00492/HOUSE Replacement garage, Downland Cottage, Aldworth, Reading, RG8 9RL. **Aldworth PC responded with no objections.**
  - **To discuss:** 25/00820/CERTE The property known as the Annexe/ Flat, Fayleys Lodge, shown edged red on the plan included with this application has been used since 21 August 2020 as a single dwelling house. I refer to the Statutory Declaration sworn by the applicant and included with this application for full details of the existing use and evidence in support. Flat, Fayleys Lodge, Aldworth, Reading RG8 9RL
22. To raise any matters for future consideration or suggestion cards from members of public.
23. To receive a Clerk's Report to cover finances, correspondence received and matters for attention.
  - a. Bank account update to include payments and receipts since last meeting.
  - b. Monthly Finance Report
24. To receive further questions or comments from members of the public.

2025 Meetings of the Parish Council: 1<sup>st</sup> July, 2<sup>nd</sup> September, 4<sup>th</sup> November  
Clerk to the Council: Mrs Faye Bates. Dated: 27<sup>th</sup> April 2025